

Kirklees Council



Main Hall - Town Hall, Huddersfield

Tuesday 16 May 2023

Dear Member

A Meeting of Annual Council will meet on Wednesday 24 May 2023 at 12.30 pm at Main Hall - Town Hall, Huddersfield.

Agenda Items 1 to 3 will be considered at 12.30pm. The meeting will then adjourn until 2.30pm when the remaining items of business will be considered.

This meeting will be webcast live and will be available to view via the Council's website.

The following matters will be debated:

Pages

1: To elect the Mayor for the ensuing year

To elect the Mayor for the 2023/2024 Municipal Year.

2: To appoint a Deputy Mayor for the ensuing year

To appoint a Deputy Mayor for the 2023/2024 Municipal Year.

3: To approve as a correct record and authorise the signing of the Minutes of the Ordinary Meeting of the Council held on 8 March 2023

1 - 10

To agree and authorise the Mayor to sign as a correct record.

4: Interests 11 - 12

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

5: Announcements by the Mayor and Chief Executive 13 - 14

To note, including the results of the Local Council Elections held on 4 May 2023, and the acceptance of the Office of Councillors elected.

6: To receive any apologies for absence from Elected Members

To note.

7: Proposed Revisions to Contract Procedure Rules (Reference from Corporate Governance and Audit Committee) 15 - 82

To consider the report.

Contact: Jane Lockwood, Head of Procurement

8: Proposed Revisions to Financial Procedure Rules (Reference from Corporate Governance and Audit Committee) 83 - 114

To consider the report.

Contact: Martin Dearnley, Head of Audit and Risk

9: Changes to the Council Constitution (Reference from Corporate Governance and Audit Committee) 115 - 144

To consider the report.

10: Proposed Amendments to Overview and Scrutiny (Reference from Corporate Governance and Audit Committee) 145 - 164

To consider the report.

Contact: Samantha Lawton, Head of Governance

11: Appointment of Committees, Boards and Panels 165 - 168

To determine the Committees, Boards and Panels of Council for the 2023/2024 municipal year.

(Report attached)

Contact: Samantha Lawton, Head of Governance

12: Allocation of Seats 169 - 170

To determine, for the 2023/2024 Municipal Year, the allocation of seats on Committees and to any Political Groups formed under the Local Government (Committees and Political Groups) Regulations 1990 (or any substituted regulations) and the allocation of seats to any Members of the Council who are not Members of any such Political Groups if there are any outstanding unallocated places.

(Schedule attached)

It is proposed that arrangements for representation of Political Groups on the Committees and Panel listed below should NOT be in accordance with the requirements of Section 15 and 16 of the Local Government and Housing Act 1989 but should be as set out in the report to be circulated at this item:

Corporate Parenting Board
Health and Wellbeing Board
Overview and Scrutiny Management Committee

This notice is given in accordance with Section 17 of the 1989 Act and Regulation 20 of the Local Government (Committee and Political Groups) Regulations 1990. Each proposal will require approval with no Members of the Council voting against.

Contact: Samantha Lawton, Head of Governance

13: Membership of Committees, Boards and Panels, and Ratio of Substitutes Panel

To determine (i) Membership of Committees, Boards and Panels for the 2023/2024 Municipal Year, in accordance with nominations from Group Business Managers, and (ii) the ratio of Substitutes Panel Members for each political group.

(Schedule to follow)

Contact: Samantha Lawton, Head of Governance

14: Dates and Times of Committees, Boards and Panels

171 -
188

To determine the date and time of meetings of Committees, Boards and Panels for the 2023/2024 Municipal Year.

(Schedule attached)

Contact: Samantha Lawton, Head of Governance

15: Appointment of Members to Joint Authorities

189 -
194

To determine the arrangements for the allocation of seats on Joint Authorities for the 2023/2024 Municipal Year.

(Report attached)

Contact: Samantha Lawton, Head of Governance

16: Appointments to Outside Bodies and Other Committees

195 -
202

To determine the appointment of representatives to other Committees, Outside Bodies etc, for the 2023/2024 Municipal Year, except for those appointments to bodies which is exercisable only by the Leader or is delegated by the Council.

(Report attached)

Contact: Samantha Lawton, Head of Governance

17: Appointment of Spokespersons for Joint Committees and External Bodies

203 -
206

To determine the Council's spokespersons nominated to reply to oral questions at Council for the 2023/2024 Municipal Year.

(Report attached)

Contact: Samantha Lawton, Head of Governance

18: Appointment of Chairs of Committees, Boards and Panels

To appoint Chairs of the following Committees, Boards and Panels for the 2023/2024 Municipal Year.

- (a) Appeals Panel
- (b) Corporate Governance and Audit Committee
- (c) Health and Wellbeing Board
- (d) Licensing and Safety Committee
- (e) Overview and Scrutiny Management Committee
- (f) Personnel Committee
- (g) Standards Committee
- (h) Strategic Planning Committee
- (i) Statutory Officer Dismissal Committee
- (j) Scrutiny Panel – Childrens
- (k) Scrutiny Panel – Environment and Climate Change (*)
- (l) Scrutiny Panel – Growth and Regeneration (*)
- (m) Scrutiny Panel – Health and Adult Social Care

(*) Subject to approval at Agenda Item 10

By Order of the Council



Chief Executive